

BOARD MINUTES
July 9, 2018

The Board of Education of Unified School District No. 273 met in regular session on Monday, July 9, 2018 at 6:30 P.M., with the following members present: Brent Budke, Joe File, Jason Johnson, Sharra Odle, Tyler Odle and Mike Rieman. Also present were Jeff Travis, Superintendent; Doris Gasper, Clerk; Casey Seyfert, Beloit Jr.-Sr. High School Principal; Brady Dean, Beloit Elementary School Principal and MCPC/MCELC Executive Director and Karen Niemczyk, Special Education Director.

Jason Johnson called for nominations for President of the Board. Brent Budke nominated Jason Johnson for President and that the nominations cease and the Clerk cast a unanimous ballot for Jason Johnson for President for 2018-2019 school year. The motion was seconded by Riemann. Motion carried: 6 Yeas, 0 Nays.

Jason Johnson called for nominations for Vice-President of the Board. Brent Budke nominated Mike Riemann for Vice-President and that the nominations cease and the Clerk cast a unanimous ballot for Mike Riemann for Vice-President for 2018-2019 school year. The motion was seconded by T. Odle. Motion carried: 6 Yeas, 0 Nays.

President Johnson called the meeting to order.

Guests present were: Terry Bailey and Brennan Eilert.

A motion was made by Riemann, seconded by S. Odle, to adopt the amended agenda by changing Item 7f) to: Nathalie Wessling as the Determining Official for Free/Reduced Price Meals. Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by Riemann, to approve the consent agenda with this motion, the following were approved:

- Minutes of June 11, 2018 meeting;
- Payment of Bills and Claims from June 27, 2018 and July 9, 2018;
- Revenue Journals;
- BOE, BES and BJSHS Activity Funds;
- Resignation of:
Elizabeth Cagle, Paraeducator, Lincoln Schools.

Motion carried: 6 Yeas, 0 Nays.

BILLS

PAID JUNE 1, 2018:

BlueCross BlueShield of Kansas 16,661.97

PAID JUNE 8, 2018:

BlueCross BlueShield of Kansas 11,702.18

PAID JUNE 5, 2018:

Advance Life Ins of Kansas 990.16

PAID JUNE 15, 2018:

BlueCross BlueShield of Kansas 16,399.30

PAID JUNE 22, 2018:		Krista Biggs	482.59
BlueCross BlueShield of Kansas	17,598.10	Boettcher Supply Inc.	739.01
		Brookes Publishing	491.27
PAID JUNE 26, 2018:		Charissa Brummer	54.23
Card Services	7,023.32	Carrico Implement	938.00
Reliance Standard	1,617.84	Cawker City Ledger	63.00
TOTAL	8,641.16	CDW Government, Inc.	515.42
		Dawn Chandler	253.86
PAID JUNE 28, 2018:		City of Beloit	24,250.00
BlueCross BlueShield of Kansas	39,140.32	Marcie Corpstein	72.76
		Linda S. Cox	119.84
PAID JUNE 29, 2018:		Dash Medical Gloves	245.40
BlueCross BlueShield of Kansas	9,423.18	Discount School Supply	163.83
		Dollar General	832.35
PAID JUNE 20, 2018: June Payroll			
Withholdings		Stephanie Draayer	265.00
MG Trust	475.00	DS Busline, Inc.	6,242.18
American Fidelity Assurance	10,093.11	EBSCO Information Service	353.80
American Fidelity Assurance Co	5,635.00	Ashley Eck	116.37
Flex Account Administration	7,034.43	Lynn Feldmann	69.76
Carl B. Davis	680.00	Fouts Insurance LLC	51.00
First National Bank & Trust	128,040.56	Susan Grabon	11.40
KS Payment Center	285.00	Great Plains Landscape	80.00
KPERS	36,722.04	Kayla Hamilton	15.00
KPERS - WAR	1,510.20	Hazelden Publishing	1,390.24
KPERS-Optional Life	297.94	Melinda Hilt	51.57
KPERS-Summer Optional Life	23.25	Hiserote Trash Removal	172.00
KS Department of Revenue	19,156.42	HQ H2O	88.00
KS Employment Security Fund	547.49	Wayne Huggins	28.00
Janet Porter, Treasurer	630.50	Heather Isbell	258.41
Security Benefit Life Ins. Co.	100.00	Johnson Controls Fire Protection	2,408.72
USD 273 Health Reserve	102,881.71	KSDE-Drivers Ed	90.00
Waddell & Reed, Inc.	1,100.00	Kettle	67.19
TOTAL	315,212.65	Keystone Learning	90.00
		Kansas Gas Service	33.15
PAID JUNE 27, 2018:		Krier's Auto Parts Inc.	607.52
ACT Aspire	3,050.00	KSDE-Drivers Ed	30.00
All American Sports/Riddell	2,148.84	Joelle Lamb	138.57
Amanda Anderson	187.27	Lincoln Sentinel Republican	45.00
Beloit Auto & Truck Plaza	663.28	LockIt Technologies	250.00
Beloit Bowl	207.00	Renee Mason	231.66

McGraw-Hill Education	15,157.00	Zachary's Ace Hardware	1,510.20
Amanda McGuire	559.97	TOTAL	117,219.39
Becky Byarlay-McQueen	46.10		
Tara Miner	29.16	FUND SUMMARY:	
Mitchell Cty Solid Waste	64.00	GENERAL FUND	24,938.86
Bretta Moe	616.35	SUPPLEMENTAL GENERAL	20,198.41
NCK Sp Ed Coop West	1,393.00	CAPITAL OUTLAY	3,173.98
n2y	473.49	DRIVER TRAINING	764.53
Nex-Tech	1,659.55	I/T & TARGETED IMPR PLAN	459.57
OCCK, Inc.	81.13	PROF DEVELOPMENT	700.00
Sharra Odle	57.78	PARENT EDUCATION FUND	2,200.85
Oriental Trading Co, Inc.	420.58	GIFTS & GRANTS	9,396.09
Brandy Paul	42.80	TEXTBOOK & STUDENT REV	15,157.00
Pawnee Mental Health Serv	25.00	COOP SPECIAL EDUCATION	30,377.94
Pearson Assessments	147.00	MEDICAID	514.89
Pitney Bowes Inc.	616.83	SMART START (MCPC)	9,337.27
Plum Creek	124.63	TOTAL	117,219.39
US Postal Serv	600.00		
Praire Fire Coffee Roasters	122.70		
		PAID JUNE 29, 2018: Cleanup Payroll	
Jill Ramsey	77.36	Withholdings:	
Ray's Applemarket	733.94	American Fidelity Assurance	102.70
Rev-E3	300.00	Flex Account Administration	240.00
Ricoh USA	4,441.42	First National Bank & Trust	10,505.64
Schnell & Pestinger, Inc.	111.23	KPERS	2,675.41
Anna N. Schoen	59.92	KPERS - WAR	156.13
School Health	9,396.09	KPERS-Optional Life	2.05
Amanda Seyfert	42.42	KS Department of Revenue	1,482.77
Casey Seyfert	389.53	KS Employment Security Fund	43.84
Shamburg Oil Co., Inc.	2,359.84	USD 273 Health Reserve	2,890.00
Smoky Hill/Central KS	700.00	TOTAL	18,098.54
Solomon Valley Home Center	727.93		
SEK Educ Serv Center	6,896.00	PAID July 9, 2018:	
Tom's Music House	197.78	Accident Fund	37,637.00
Jeff Travis	160.50	AMERESCO, Inc.	475.00
Turf Solutions	7,796.00	B&H Photo	1,871.09
USD 273 Food Service	9,756.00	Beloit City	2,250.00
Watts & Sons	578.90	Beloit Jr-Sr High School	24.34
Kathy Wilson	66.77	BES Petty Cash	1,000.00
Heath Winkel	18.00	BJSBS Petty Cash	1,000.00

Board Office Petty Cash	1,500.00	GIFTS AND GRANTS	1,871.09
CenterPoint Energy Services	604.67	HEALTH CARE SERVICE RES	11,598.71
Central Valley Ag	232.05	COOP SPECIAL EDUC	20,457.42
City of Beloit	17,327.64	MEDICAID	620.12
Conscious Discipline	1,100.00	SMART START (MCPC)	7,514.94
Coppoc Screenprinting	408.00	TOTAL	245,683.28
Cunningham Telephone	5,041.03		

PAID JUNE 27, 2018: July Lump Sum Payroll

Delta Dental of Kansas	11,454.71	Withholdings:	
Fouts Insurance	134,265.00	American Fidelity Assurance	1,478.96
Frasier, Johnson & Martin LLC	4,567.58	American Fidelity Assurance Co	1,600.00
HQ H2O	88.00	Flex Account Administration	1,099.98
Kansas Gas Service	102.75	First National Bank	24,450.72
KSHSAA	2,236.99	KPERS	6,719.35
Matheson Tri-Gas Inc.	161.10	KPERS-WAR	474.17
OPPA! Food Mgmt	2,259.00	KPERS-Optional Life	90.80
Peripole Inc.	67.45	KS Department of Revenue	3,891.45
Postmaster	144.00	KS Employment Security Fund	101.47
Quill Corporation	163.57	Janet Porter, Treasurer	291.00
Ricoh Corp	289.58	Security Benefit Life Ins. Co.	100.00
Schnell & Pestinger, Inc.	1,000.00	USD 273 Health Reserve	14,395.90
Security Camera Warehouse	3,095.10	TOTAL	54,693.80
Skyward-Nework Support	11,008.00		

PAID JUNE 28, 2018: Aug. Lump Sum Payroll

Solomon Valley Home Center	3,100.00	Withholdings:	
Southwest Strings	1,010.68	American Fidelity Assurance	1,164.00
Tom's Music House	36.45	American Fidelity Assurance Co	1,350.00
Watts & Sons	162.50	Flex Account Administration	1,019.98
TOTAL	245,683.28	First National Bank	22,788.49
		KPERS	6,139.53
FUND SUMMARY:		KPERS - WAR	474.16
GENERAL FUND	167,579.53	KPERS-Optional Life	86.95
SUPPLEMENTAL GENERAL	24,226.16	KS Department of Revenue	3,667.44
AT-RISK (4 YR OLD)	465.09	KS Employment Security Fund	94.18
AT-RISK (K-12)	1,240.24	Janet Porter, Treasurer	242.50
CAPITAL OUTLAY	4,099.08	Security Benefit Life Ins. Co.	100.00
FOOD SERVICE	1,766.03	USD 273 Health Reserve	11,070.90
PROFESSIONAL DEV	75.00	TOTAL	48,198.13
PARENT EDUCATION FUND	3,394.72		
CAREER & POST SEC	775.15		

**PAID JULY 20, 2018: Payroll
Withholdings:**

MG Trust	450.00
American Fidelity Assurance	4,865.99
American Fidelity Assurance	2,675.00
Flex Account Administration	3,092.80
First National Bank	61,525.44
KPERS	17,756.08
KPERS - WAR	338.85
KPERS-Optional Life	75.85
KS Department of Revenue	9,712.13
KS Employment Security Fund	254.83
Janet Porter, Treasurer	339.50
USD 273 Health Reserve	42,440.51
Waddell & Reed, Inc.	900.00
TOTAL	144,426.98

**PAID AUGUST 20, 2018: Payroll
Withholdings:**

MG Trust	450.00
American Fidelity Assurance	4,446.43
American Fidelity Assurance	2,575.00
Flex Account Administration	2,801.14
First National Bank	55,045.58
KPERS	15,918.25
KPERS - WAR	338.85
KPERS-Optional Life	75.85
KS Department of Revenue	8,612.68
KS Employment Security Fund	228.92
Janet Porter, Treasurer	339.50
USD 273 Health Reserve	38,175.51
Waddell & Reed, Inc.	700.00
TOTAL	129,707.71

The superintendent reported on: Budget Workshop will be July 18, 2018 in El Dorado; Legislative Update; Health Insurance Update-16% increase from BC/BS; Board Tour will be Friday, August 10 at 4:00 p.m. starting at the Elementary School.

A motion was made by Riemann, seconded by Budke, to approve Board of Education appointments for the 2018-2019 school year. Motion carried: 6 Yeas, 0 Nays. With this motion the following were approved:

- a). Doris Gasper – Clerk of Board
- b). Mindy Hilt – Deputy Clerk of Board
- c). Tiffany Schroeder – District Treasurer
- d). Jim Johnson – Board Attorney
- e). Sharra Odle – KASB Governmental Relations Network

A motion was made by S. Odle, seconded by File, to set the regular board meetings for the 2018-2019 fiscal year on the second Monday of each month, except November when it will be on the second Tuesday due to a Holiday on Monday and said meetings be at 6:30 P.M. at the Board of Education Office. Motion carried: 6 Yeas, 0 Nays.

A motion was made by S. Odle, seconded by Budke, to approve the following Board of Education designations for the 2018-2019 school year. Motion carried: 6 Yeas, 0 Nays.

With this motion the following were approved:

- That First National Bank & Trust (Solomon Valley Bank), Guaranty State Bank and Trust Company of Beloit, Central National Bank, and First National Bank of Beloit as depositories for Unified School District No. 273.

- That the Beloit Call be appointed as official newspaper.
- Appoint Mr. Casey Seyfert, Jr.-Sr. High Principal; Mr. Brady Dean, Elementary Principal; and Mrs. Karen Niemczyk, Special Education Director, as the school employees responsible for reporting truancies in accordance with the statutes of the State of Kansas for the 2018-2019 school year.
- Appoint Nathalie Wessling as Food Service Representative for 2018-2019.
- Appoint Nathalie Wessling as determining official for free/reduced price meals.
- Appoint Jeff Travis as hearing official for free/reduced price meals.
- Appoint Doris Gasper as the authorized representative for KPERS and Public Information Officer.
- Appoint Jeff Travis as an additional signer for KPERS.
- Designate Casey Seyfert, Brady Dean and Karen Niemczyk to notify teachers and others about students with a history of dangerous behavior.
- Designate Jeff Travis as compliance coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX and Section 504 (ADA).
- Designate Jeff Travis as the representative for federal funds.
- Designate Jeff Travis as representative to apply for funding for FY19 “Consolidated Plan”.

A motion was made by Budke, seconded by File, to approve the following for 2018-2019:

a). Milk prices:

Students K-6	\$.50
Adults	\$.50

b). Reimbursement mileage rate: 54.5 cents per mile

c). Driver Education fees:

In District	\$122.00
Out of District	\$202.00

The fee includes the permit fee.

d). Textbook fees:

PreK-6 grade	\$35.00
7 th -12 th grade	\$35.00

e). Activity fees:

Student	\$20.00
Individual Adult	\$37.50
Family	\$75.00

Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by Riemann, to approve/establish the Petty Cash Accounts (Board Office \$1,500.00; Elementary School \$1,000.00; Jr.-Sr. High School \$1,000.00). Motion carried: 6 Yeas, 0 Nays.

A motion was made by T. Odle, seconded by Riemann, to adopt the early payment request policy per KSD 12-105 (b) for fiscal year ending June 30, 2019. Motion carried: 6 Yeas, 0 Nays.

A motion was made by T. Odle, seconded by Riemann, to waive the provisions of GAAP and fixed asset accounting for FY19. Motion carried: 6 Yeas, 0 Nays.

The board reviewed the 2018-2019 school calendar and a motion was made by Riemann, seconded by S. Odle, to adopt the 1,116 hour calendar option for 2018-2019 school year. Motion carried: 6 Yeas, 0 Nays.

A motion was made by S. Odle, seconded by Budke, to adopt resolutions for Beloit Elementary and Beloit Jr.-Sr. High School activity funds. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Budke, seconded by File, to authorize the superintendent to dispose of surplus property during the 2018-2019 school year. Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by S. Odle, to set the graduation date for Saturday, May 18, 2019 at 11:00 A.M. at the Beloit Jr.-Sr. High School. Motion carried: 6 Yeas, 0 Nays.

A motion was made by T. Odle, seconded by Riemann, to set the following district credit card limits: Jeff Travis \$5,000; Karen Niemczyk \$2,000; Casey Seyfert \$2,000; Brady Dean \$2,000; Kyle Beisner \$2,000; Cassie Kopsa \$2,000 and all other credit cards with a \$2,000 limit. Motion carried: 6 Yeas, 0 Nays.

S. Odle moved that the Board of Education go into executive session at 7:20 P.M. for the purpose of discussing personnel matters on non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 7:40 P.M. in this room with Mr. Travis and Mr. Seyfert remaining. The motion was seconded by Budke. Motion carried: 6 Yeas, 0 Nays.

The meeting reconvened into open session at 7:40 p.m.

A motion was made by Budke, seconded by File, that the meeting adjourn. Meeting adjourned at 7:42 p.m. Motion carried: 6 Yeas, 0 Nays.

President, Board of Education

Clerk, Board of Education